

POLICY OF	POLICY NUMBER	PAGE NUMBER
STATE OF DELAWARE	C-03	1 OF 1
DEPARTMENT OF CORRECTION	RELATED NCCHC/ACA STANDARDS: P-C-03/4-4087 (ESSENTIAL)	
CHAPTER: 11 HEALTH SERVICES	SUBJECT: CONTINUING EDUCATION FOR QUALIFIED HEALTH CARE PROFESSIONALS	
APPROVED BY THE COMMISSIONER:		
EFFECTIVE DATE: 11-19-07		

PURPOSE

Healthcare staff has access to on-going training appropriate to their responsibilities and job expectations.

Definition

Qualified health care professionals include physicians, physician's assistants, nurses, nurse practitioners, dentists, mental health professionals and other licensed personnel.

POLICY

1. The site Health Services Administrator or designee will develop training schedules, soliciting staff input into selection of topics. Training will address medical, mental health, and other needs of the incarcerated population (should be specific to gender, age, etc. of population served in the facility) and administrative issues necessary to work in the correctional environment.
2. For full time qualified health services personnel, a minimum of 12 hours of continuing education or staff development will be maintained annually. Permanent part time staff will also be provided opportunities for continuing education. Minimum hour requirements will be based on routine hours worked and pro-rated accordingly from the 12-hour minimum for full time employees.
3. All health services staff providing direct patient care will have current CPR training.
4. Training attendance will be documented on the Continuing Education Attendance List. These lists will be maintained in a centralized training file or employee personnel files by the Medical vendor.
5. Training programs provided will be reported at MAC meetings.